### Premises Licence

<table>
<thead>
<tr>
<th>Premises Licence Number</th>
<th>TAND\PREM\05\018\R1</th>
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<tbody>
<tr>
<td>Date of Issue</td>
<td>11 JUNE 2005</td>
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#### Part 1 – Premises Details

<table>
<thead>
<tr>
<th>Postal address of premises or, if none, ordnance survey map reference or description</th>
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<tbody>
<tr>
<td>EM10 Express</td>
</tr>
<tr>
<td>20-22 Station Road West</td>
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<table>
<thead>
<tr>
<th>Post town</th>
<th>Post code</th>
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<tbody>
<tr>
<td>OXTED</td>
<td>RH8 9EP</td>
</tr>
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| Telephone number | 01883 716028 |

<table>
<thead>
<tr>
<th>Where the licence is time limited the dates</th>
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<tbody>
<tr>
<td>N/A</td>
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<table>
<thead>
<tr>
<th>Licensable activities authorised by the licence</th>
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<tr>
<td>Sale by retail of alcohol</td>
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### The times the licence authorises the carrying out of licensable activities

The sale of alcohol may take place during the following hours.

- 08.00 – 23.00 Monday to Saturday
- 10.00 – 22.30 Sunday
- 08.00 – 22.30 Good Friday
- 12.00 – 15.00 and 19.00 – 22.30 Christmas Day

### The opening hours of the premises

### Where the licence authorises supplies of alcohol whether these are on and/or off supplies

- Off only
Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Elayathamby Selladurai Mahendirarajah, 104 Matlock Crescent, Sutton, SM3 9SN

Registered number of holder, for example company number, charity number (where applicable)

Name, address and telephone number of designated premises supervisor where the licence authorises for the supply of alcohol

Kunasekaram Mathanaruban

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

5870/12/01096/LAPERS LB Sutton

Annex 1 – Mandatory conditions

1. No supply of alcohol may be made under the premises licence –
   (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
   (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol. (2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

Annex 2 – Conditions consistent with the operating schedule

N/A

Annex 3 – Conditions attached after a hearing by the licensing authority

1. The licence holder shall maintain a comprehensive digital colour CCTV system at the premises that ensures all public areas of the licensed premises are monitored, including all public entry and exit points and the street environment (subject to the requirements of the data Protection Act 1998), and which shall continually record whilst the premises are open to the public. Video recordings shall be maintained for a period of 28 days, be of evidential quality and shall be made available to an authorised officer or Police officer together with the facilities for viewing upon reasonable request. Recordings will be made available no later than 48 hours after the initial request.
2. When staff members who are not personal licence holders are authorised to sell alcohol, that authorisation shall be made in writing and made available to Police or local authority officers upon demand.
3. A challenge 25 policy shall be operated. Any person wishing to purchase alcohol who appears to be under 25 years shall be requested to provide identification. Only photographic identification shall be accepted such as a passport, a driving licence, or a proof of age card bearing a PASS hologram logo. If a customer is unable to provide identification then no sale shall be made.

4. Clear notices shall be prominently displayed at the premises confirming the challenge 25 policy and requirement for identification to be provided with respect to the purchase of alcohol.

5. The designated premises supervisor shall provide a comprehensive programme of training for all persons involved in the supply of alcohol, whether paid or not, in relation to acceptable forms of ID, types of fake ID, proxy purchasing and licensing law with respect to the sale of alcohol. All persons involved in the sale of alcohol will receive refresher training at regular intervals of no more than six months.

6. Written records shall be kept of all training that is carried out, such records shall include details of the names of those trained including their signature, date of training, and a summary of the matters covered in the training including any material used.

7. Training records will be kept on site for a minimum period of two years and will be available for inspection.

8. A refusals book shall be maintained and every challenge for ID for the sale of alcohol will be clearly entered into that refusal book. The book will be bound and paginated. The following information will be recorded in this book:- Date & time of the challenge; The item; A description of the person who has been challenged for ID; Reason for the refusal of sale; Clearly written name of the staff member making the challenge.

The refusal book shall be made available for inspection to any Police officer or Police staff, Local authority licensing officer or Trading Standards Officer at any reasonable time. The book shall be kept on the shop premises close to the point of sale at all times. The refusal book will be monitored by the DPS or owner at least once a month, who will sign and date the book each time it has been monitored.

Annex 4 – Plans

See attached

Note: The authority of this licence does not over rule any other legislative conditions or requirements.