Statement of Common Ground

as agreed between

Tandridge District Council and Guildford Borough Council
1. Introduction

*The basis for preparing this Statement of Common Ground*

2. Key Matters

*Housing*

3. Signatories / Declarations

Appendix A: Administrative Areas
1.e Introduction

The basis for preparing this Statement of Common Ground

1.1 This Statement of Common Ground (SCG) has been prepared by Tandridge District Council (TDC) together with Guildford Borough Council (GBC). It reflects the agreed position between the parties.

1.2 The purpose of this SCG is to set out the basis on which TDC and GBC have actively and positively agreed to work together to meet the requirements of the Duty to Cooperate. TDC have prepared their Local Plan for Regulation 19 consultation during the summer of 2018. This statement also describes the established mechanisms for ongoing cooperation on strategic matters.

1.3 Under section 33A of the Planning and Compulsory Purchase Act 2004 (amended by section 110 of the Localism Act 2011) and in accordance with the National Planning Policy Framework (NPPF) 2012 it is a requirement under the Duty to Cooperate for local planning authorities, county councils and other named bodies to engage constructively, actively and on an on-going basis in the preparation of development plan documents and other local development documents. This is a test that local authorities need to satisfy at the Local Plan examination stage, and is an additional requirement to the test of soundness.

1.4 The Duty to Cooperate applies to strategic planning issues of cross boundary significance. Local authorities all have common strategic issues and as set out in the National Planning Practice Guidance (NPPG) "local planning authorities should make every effort to secure the necessary cooperation on strategic cross boundary matters before they submit their Local Plans for examination." The statutory requirements of the Duty to Cooperate are not a choice but a legal obligation. Whilst the obligation is not a duty to agree, cooperation should produce effective and deliverable policies on strategic cross boundary matters in accordance with the government policy in the NPPF, and practice guidance in the NPPG.

1.5 The administrative areas set out in Appendix A show that TDC and GBC are both located within Surrey and as GBC have made representations to the TDC Regulation 19 Local Plan, a Statement of Common Ground is required to demonstrate that we work cooperatively in an effective way to address key strategic matters pertaining to these areas.

2.e Key Matterse

2.1 Housinge

2.1.1 Government policy places much emphasis on housing delivery as a means for ensuring economic growth and addressing the current national shortage of housing. Paragraph 47 of NPPF is very clear that "local planning authorities should use their evidence base to ensure that their local plan meets the full, objectively assessed needs for market and affordable housing in the housing market area, as far as is consistent with the policies set out in this framework...".
Tandridge District Council Local Plan: Statement of Common Ground with Guildford Borough Council, November 2018

2.1.2 TDC prepared a Housing Market Assessment (HMA) Paper¹ as part of their Strategic Housing Market area Assessments (SHMAs) in 2015 and updated this in 2018. The HMA papers set out that “...evidence points towards Tandridge being a functional component of a HMA including Croydon, Reigate and Banstead and Mid Sussex.”

2.1.3 TDC’s 2015 SHMA has identified an objectively assessed housing (OAN) need for the district of 470 houses per annum which amounts to 9,400 dwellings over 20 years. Following the publication of the 2018 household projections, TDC updated their OAN paper in line with the NPPF 2012², which includes the uplift of the projections based on market signals. The 2018 paper identified an OAN of 398 dwellings per annum.

2.1.4 TDC’s Housing Land Supply Paper 2018 sets out when considering all the evidence, including the constraints within the District, a total of 6,150 dwellings over 20 years is the maximum capacity achievable in the District. This includes a buffer of 5%. This will lead to an unmet housing need of approximately 1,904 dwellings in Tandridge based against the OAN 2018. In seeking to meet their unmet housing need, TDC has engaged with neighbouring councils within their HMA to explore the possibility of them assisting TDC to meet this need.

2.1.5 Paragraph 179 states “Joint working should enable local planning authorities to work together to meet development requirements which cannot wholly be met within their own areas – for instance, because of a lack of physical capacity or because to do so would cause significant harm to the principles and policies of this Framework”.

2.1.6 GBC sits well outside this functional area and the SHMA 2018 does not even reference Guildford and therefore it would not be appropriate to request an authority, such as GBC, where there is limited relationship to assist in meeting Tandridge’s unmet need. Further, GBC is not a neighbouring authority as set out in para 11b of the NPPF. In reality, people from Tandridge are unlikely to occupy housing in Guildford and therefore it would not provide a proactive and realistic solution. Further, GBC have informed TDC that due to constraints within the Borough, they could not help meet TDC unmet need.

² TDC are aiming to submit their Local Plan by January 2019, which is within the 6 month transitional window where existing plans are to be examined against the NPPF 2012.
3. Signatories/Declaration

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<th>Signed on behalf of Tandridge District Council</th>
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<td>Position: LEGISLATIVE DIRECTION</td>
<td>Position: MANAGING DIRECTOR</td>
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Appendix A: Administrative Areas